

Using Lightroom to create a portfolio

Purpose: Steps to create a simple portfolio of 6 images only using Lightroom.

Software: Lightroom 3

Platform: Mac

Library

- 1) Enter the Lightroom Library workarea
- 2) Create a collection e.g. BSoUP Portfolio
- 3) Drag 6 images to the collection
- 4) Order the images in the collection as required by dragging the images, where images will be displayed as:

Image 1	Image 2	Image 3
Image 4	Image 5	Image 6

- 5) To get an idea what the final portfolio will look like:
 - a. Select all images
 - b. Display in Survey mode, either by menu View->Survey OR the N key
 - c. Optionally select "lights outs" either by menu Window-> Lights Out OR the L key

Print

- 1) Enter the Lightroom Print workarea
- 2) Ensure Use: All Filmstrip Photos is selected from Print>Content>Use All Filmstrip Photos
- 3) Select the 2x2 Cells option from the Lightroom Templates
- 4) In the Layout section (right section of page) and set:
 - a. Columns to 3
 - b. Rows to 2 (Should already be set)
- 5) In the Page section (right section of page) set:
 - a. Check the Page Background Color
 - b. Select black as the background colour
- 6) In the Image Settings section (right section of page) set:
 - a. Zoom to Fill should NOT be checked
 - b. If you want each image to have a border, check the Stroke Border and select a colour and width
- 7) These settings can be saved as a new user template, which can then be applied to create further portfolios without having to repeat steps 2 to 5.

This completes the preparation of the portfolio. The final steps "export" the portfolio as a JPEG file.

- 8) Go to the Print Job section (right section of page)
- 9) Select JPEG File from the Print to: option
- 10) Select File Resolution of 127ppi (will size the portfolio to 1400x1050 for projection)
- 11) Select Custom File Dimensions and set 280.0mm x 210.0 mm
- 12) Select Print to File... button and enter a filename

Using these steps a simple portfolio similar to that shown can be created ...

